

*CALABAY PARC AT TOWER LAKE HOMEOWNERS ASSOCIATION, INC.*

**MEETING MINUTES**

BOARD MEETING

February 2, 2021

4:30PM

Via Teleconference

**Join Via Phone or Online Instructions**

**Dial into the Conference:**

Dial-in Number: (515) 606-5378 - United States

Access Code: 974958#

International Dial-in Numbers: <https://fccdl.in/i/calabayparchoa>

**Online meeting ID:** calabayparchoa

- I. Call to order at 4:30 PM by Joshua Vaillancourt
- II. Verification of Quorum: 3 members present, 1 confirmed absent
- III. Purpose of Meeting
  1. Review and Approval of Annual Meeting and January Board Meeting Minutes
    - Board review of the meeting minutes for both the Annual Meeting on 12/5/2020 and subsequent Board Meeting on 1/21/2021
    - Joshua moves to approve the meeting minutes as written, Colin 2nds the motion, minutes approved unanimously.
    - Board request to send out meeting minutes and place on website.
  2. Schedule Next Board Meeting:
    - The next meeting is scheduled for Thursday, February 18, 2021 at 4:00 PM. The Board will look to get topics over to HCM to create an agenda.
- IV. Adjournment was called at 4:40 PM.